



Big Pine Paiute Tribe of the Owens Valley
Big Pine Paiute Indian Reservation

Request for Proposals
For
ICWA Representative/Specialist

The Big Pine Paiute Tribe of the Owens Valley (BPPT) is accepting proposals for a temporary contract position as the ICWA Representative for the Tribe for Fiscal Year 2018.

Interested parties may call the Big Pine Tribal Office at (760) 938-2003 for additional information. The individual to be contacted at the Big Pine Tribe is Jill Paydon, Tribal Administrator.

Please provide a resume of qualifications related to the Indian Child Welfare Act (ICWA), including your knowledge of all ICWA practices, guidelines and protocols, and a letter explaining your ability to serve the BPPT in this capacity. This would be an on-call, contract position based on need with no predictable or guaranteed hours or times of work. The term of the contract will be for one-year, subject to cancellation if funds are not available or due to other factors at the discretion of the Tribal Administrator or the Contractor.

Provide a description of duties, and a price quotation for your requested hourly rate and other reimbursable costs, no later than December 15, 2017. Proposals pertaining to services to be rendered and the associated cost may be faxed to (760) 938-2942, attn: Tribal Administrator, delivered in person to the Big Pine Paiute Tribal office, sent via email to j.paydon@bigpinepaiute.org, or mailed via U.S. Postal Service to the Big Pine Paiute Tribe, P. O. Box 700, Big Pine, CA 93513, attention: Tribal Administrator.

The BPPT reserves the right to award the contract for ICWA Representative based not only on cost, but other factors such as previous experience and education.

By: _____


Jill Paydon, Tribal Administrator